



## 25 POINTS OF CARE CLEANING PROGRAM

In addition to our regular thorough guest room cleaning, we are taking these additional measures to ensure the safety of our guests and employees.

- 01 All employees will be wearing masks when unable to maintain proper social distancing and gloves will be worn when working in guest rooms**
- 02 Disinfect all luggage carts, elevators, escalators and call buttons**
- 03 Disinfect Front Desk and Concierge surfaces**
- 04 Disinfect writing utensils**
- 05 Disinfect guest room keys**
- 06 If open, disinfect business center, computer kiosks, keyboards, mouse and touch screens**
- 07 Disinfect restroom door handles, counter surfaces, soap dispensers, flush handles, sink handles, stall locks, bag hooks, tissue holders, etc.**
- 08 Disinfect public space furniture**
- 09 Disinfect public/house phones**
- 10 Disinfect public restroom dispensers, faucets, and towel dispensers**
- 12 Disinfect meeting space doors**
- 11 Disinfect cleaning bucket and trashcan handles**
- 13 Disinfect all shuttle seats, door handles, and safety restraints, after each trip.**

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- 14 Disinfect lobby door handles, push plates, and railings
- 15 Disinfect guest floor elevator lobby, elevator call buttons, house phone
- 16 Disinfect ice machine and area/closets
- 17 Disinfect vending machines
- 18 Disinfect guest corridors
- 19 Disinfect housekeeping carts
- 20 Disinfect linen closet
- 21 Disinfect linen carts
- 22 Disinfect guest room clothes racks
- 23 Disinfect guest room furniture
- 24 Disinfect guest room Towel Racks, Soap Dishes, and Tissue Holder
- 25 Additional attention is given to surfaces that are directly touched by guests:
  - Door handles, deadbolts, night latch
  - Desk, chair, alarm clock
  - Dresser and table drawer handles
  - TV Remote
  - Light and thermostat controls
  - Curtain wands
  - Telephone and guest services directory
  - Bathroom surfaces, toilets
  - Appliances, silverware, glassware