



# 25 POINTS OF CARE CLEANING PROGRAM

In addition to our regular thorough guest room cleaning, we are taking these additional measures to ensure the safety of our guests and employees.

Updated May 26, 2021

## 01 Masks:

- **Hotel Guests:** While we encourage face coverings where social distancing is not feasible, fully vaccinated guests are no longer required to wear face coverings indoors or outdoors. We will continue to require guests who are unvaccinated to wear face coverings. This will be based on an honor system - guests will not have to show proof of vaccination. As a reminder, we will continue to have face coverings, free of charge, available at the front desk upon request.
- **Hotel Employees:** For the safety of our employees, we will continue to require employees not fully vaccinated (at least two weeks since the employee's final dose) to wear masks indoors. If an employee is fully vaccinated and able to social distance, masks are optional.

02 Disinfect lobby door handles, push plates, railings

03 Disinfect all luggage carts, elevators, escalators and call buttons

04 Disinfect Front Desk and Concierge surfaces

05 Disinfect writing utensils

06 Disinfect guest room keys

07 If open, disinfect business center, computer kiosks, keyboards, mouse and touch screens

08 Disinfect restroom door handles, counter surfaces, soap dispensers, flush handles, sink handles, stall locks, bag hooks, tissue holders, etc.

09 Disinfect public space furniture

10 Disinfect public/house phones

11 Disinfect public restroom dispensers, faucets, and towel dispensers

12 Disinfect cleaning bucket and trashcan handles

13 Disinfect meeting space doors

14 Disinfect all shuttle seats, door handles, & safety restraints after each trip.

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...continued...

- 15 Disinfect guest corridors
- 16 Disinfect guest floor elevator lobby, elevator call buttons, house phone
- 17 Disinfect ice machine and area/closets
- 18 Disinfect vending machines
- 19 Disinfect housekeeping carts
- 20 Disinfect linen closet
- 21 Disinfect linen carts
- 22 Disinfect guest room clothes racks
- 23 Disinfect guest room furniture
- 24 Disinfect guest room Towel Racks, Soap Dishes, and Tissue Holder
- 25 Additional attention is given to surfaces that are directly touched by guests:
  - Door handles, deadbolts, night latch
  - Desk, chair, alarm clock
  - Dresser and table drawer handles
  - TV Remote
  - Light and thermostat controls
  - Curtain wands
  - Telephone and guest services directory
  - Bathroom surfaces, toilets
  - Appliances, silverware, glassware
  - Safe, iron and ironing board, coffee maker